

Catalog

January 1, 2026 – December 31, 2026

Name of Institution:	**EMSTA, Inc. DBA EMSTA College**
Physical Address:	**11489 Woodside Ave.** **Santee, CA 92071**
Mailing Address:	**P. O. Box 21894** **El Cajon, CA 92021**
Telephone Number:	**619-593-6782**
Emergency Number:	**619-562-4664**
Fax:	**619-593-6786**
Website:	**www.emstacollege.com**

Version 3.1.26

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The information contained in this catalog is true and correct in content and policy.

Rick Foehr — Signature of School Official

January 1, 2026 — Date

MISSION AND OBJECTIVE

San Diego County Local Emergency Medical Services Agency (LEMSA), who has recognized EMSTA College as a leader in pre-hospital education and training, maintains that the school is an advocate for the development of quality EMS care. We strive to positively impact the local EMS community by continually monitoring the effectiveness of our teaching methodology with each program we offer. EMSTA College offers Emergency Medical Educational and Allied Health programs to meet the needs of the general community at large.

Our mission is to prepare students to become competent and compassionate care givers in the field of emergency pre-hospital medicine and allied health fields, who will meet state and national expectations within those professions.

The EMSTA College Paramedic Training Program prepares professional paramedics to address the health care needs of diverse populations in the region. In accordance with its teaching mission, the EMSTA College Paramedic Training Program provides a scholarly atmosphere that stimulates service, research, and creative activities by its faculty and students.

EMSTA College's objective is to prepare Paramedics who are competent in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains to enter the profession.

GENERAL INFORMATION

Approval Statement, Accreditation & Legal Control

This institution is a private institution approved to operate by the California Bureau for Private Postsecondary Education. Approval to operate means the institution is compliant with the minimum standards contained in the California Private Postsecondary Education Act of 2009 (as amended) and Division 7.5 of Title 5 of the California Code of Regulations. Approved training programs:

Program Name	Delivery Method(s)	Credits or Hours
Paramedic Training	Residential & Hybrid	1,249 Hours
EMT	Residential & Distance Education	202 Hours
EMT Refresher	Residential	24 Hours
EMT Bridge	Residential	24 Hours
Paramedic A & P (Anatomy and Physiology)	Residential & Distance Education	64 Hours
Paramedic Prep	Residential, & Hybrid	56 Hours

EMSTA College does not have institutional accreditation by an agency recognized by the United States Department of Education (USDE) and students are not eligible for federal financial aid programs. EMSTA College's Paramedic Training Program has a specialized programmatic accreditation with the Lakeside Fire/EMSTA College Consortium by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the Committee on Accreditation of Educational Programs for the EMS Professions (COAEMSP).

EMSTA College is owned by EMSTA Inc., a California corporation.
Rick Foehr – Co-Owner/President/Program Director
Connie Foehr – Co-Owner/Secretary/Treasurer

Sponsoring Institution Accreditation Status

Lakeside Fire Protection District
Transfer Agreement with the University of Pittsburg to award college units,
as of 8/17/2024

Location and Facilities

All courses are taught at 11489 Woodside Ave., Santee, CA 92071. Distance education coursework is completed at a location selected by the student. EMSTA College's facility consists of 10,000 square feet of classroom and office space specifically designed for a vocational school. There are four administrative offices and seven classrooms. The facility will accommodate a maximum of 36 students for the Paramedic Training and EMT programs, with 1 instructor for lecture and a ratio of 1:6 for labs (1 instructor to 6 students), respectively. Two restrooms, one for men and one for women, are located within easy access of all classrooms and are equipped with handicap accommodations. There is also a lunchroom centrally located as well as an outside break area.

Foreign Students

EMSTA College does not offer visa services to prospective students from other countries or English language services. EMSTA College does not offer English as a Second Language instruction. All instruction occurs in English. English language proficiency is documented by:

1. The admissions interview; and
2. Receipt of prior education documentation that demonstrates completion of high school English level via equivalency of education provided in the United States.

Consumer Information

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at P.O. Box 980818 West Sacramento, CA 95798-0818, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

EMSTA College does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, or has not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.).

The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 3707589, option #5, or by visiting osar.bppe.ca.gov.

EMSTA College does not participate in state programs.

Academic Calendar

Enrollment is continuous, with start and expected graduation dates as follows.

Program Name	Start Date	Expected Graduation Date
• Paramedic Training (56 wks.)	1/21/26	3/19/27
• Paramedic Training (56 wks.)	7/14/26	10/15/27
• EMT (8 wks.)	1/5/26	2/26/26
• EMT (8 wks.)	3/2/26	4/23/26
• EMT (7 wks.)	6/22/26	8/6/26
• EMT (8 wks.)	6/18/26	8/18/26
• EMT (8 wks.)	8/17/26	10/8/26
• EMT (16 wks.)	3/3/26	6/18/26
• EMT (16 wks.)	8/18/26	12/10/26
• EMT (8 wks.)	10/19/26	12/10/26
• EMT Refresher	1/16/26	1/23/26
• EMT Refresher	3/13/26	3/20/26
• EMT Refresher	5/1/26	5/8/26
• EMT Refresher	7/10/26	7/17/26
• EMT Refresher	9/4/26	9/11/26
• EMT Refresher	11/6/26	11/13/26

Please check with school administration or the website for short term program (single courses) start dates and attendance schedule.

Holidays

- New Year's Day
- Good Friday, 12 Noon to closing
- Memorial Day
- Fourth of July
- Labor Day
- Veteran's Day
- Thanksgiving and the day after
- Christmas & New Year's Day

Instructional Schedule

Paramedic Training Program, 56 weeks
Monday, Wednesday, 9:00 AM to 5:00 PM (56 weeks)

Thursday is mandatory ALS ride-along or Mentor day

Tuesday, Thursday, 9:00 AM to 5:00 PM (56 weeks)

Friday is mandatory ALS ride-along or Mentor day

EMT Program, 8 weeks
Monday – Thursday, 9:00 AM to 1:00 PM
or
Monday – Thursday, 6:00 PM to 10:00 PM

EMT Program, 16 weeks
Tuesday & Thursday, 6:00 PM to 10:00 PM

EMT Refresher, 24 hours
Friday, Saturday, Friday, 9:00 AM to 6:00 PM

ADMISSIONS

General Policies

- Prospective students must be 18 years of age or older
- Prospective students must provide a copy of their high school diploma, certificate of completion or GED
- Prospective students must provide a copy of current medical insurance coverage (policy or wallet card). Students must maintain medical insurance throughout the Paramedic Training program.
- Students must provide a copy of a valid driver's license, state-issued identification card or other government-issued photographic identification
- **Students must provide all prerequisites prior to the start of class**

Program Specific Policies:

Paramedic Training Program
Prospective students must provide a current resume. Prospective students must possess and provide a copy of current EMT-B Certification, renewed within the past 12 months prior to beginning of class.
Prospective students are responsible for providing a criminal background check and a drug screen as follows: http://emstabackgroundcheck.com This background check covers residency over the past 7 years. An additional fee for out-of-state residences may be charged. This is the only background check EMSTA College will accept for Paramedic students.
Prospective students must provide a record of updated records: • Annual tuberculosis screening: Mantoux tuberculosis test or if positive, Health Department's guidelines for follow up • Positive titer to MMR (Measles, Mumps, Rubella) or vaccination against same or a physician's statement of disease concerning MMR • Varicella immunity Immunizations: • tetanus immunization within the past 10 years • Vaccine/immunity Hepatitis B (recommended) • Seasonal Flu & H1N1 (usually given as a combo in 1 shot) (recommended) • COVID Vaccination (recommended)
Prospective students must provide proof of 1,000 hrs. or full-time equivalent field EMT experience.
Prospective students must provide two letters of recommendation (professional, i.e., Supervisor, Nurse, Doctor, Fire Chief, etc.).
Prospective students must provide a copy (firefighters exempt) of DMV Ambulance Driver's License.
Prospective students must provide a copy (firefighters exempt) of Medical Examiner Certificate.
Prospective students must successfully complete entrance testing: Platinum Paramedic Entrance Exam
Prospective students must successfully complete a Paramedic Prep, or Paramedic Prep class
Prospective students must successfully complete Anatomy and Physiology class, with lab, or Paramedic A&P Class

Prospective students must complete Admission Board review and skills demonstration/competency.
EMT Program
Copy of U.S. Citizenship or equivalent I. D. and a Social Security Number
Copy of High School Diploma, Certificate of Completion or GED
Copy of a valid Driver's License, State issued Identification Card or other Government issued Photographic Identification
Copy of current medical insurance coverage (policy or wallet card) or letter from the provider stating you have been approved for insurance during the course. Low cost short-term coverage is available on-line at www.ehealthinsurance.com.
Make copies of your shot record for the following Required Inoculation (DO NOT TURN IN YOUR ORIGINAL YELLOW CARD) • TB Test (within 1 year) • MMR (Measles, Mumps, Rubella) or vaccination against same or a physician's statement of disease concerning MMR. (Childhood immunizations/ yellow card) • Chicken Pox/ Varicella immunity (Childhood immunizations/ yellow card) • Tdap – Tetnanus, diphtheria, acellular pertussis (within 10 years) • Hepatitis B* • Seasonal Flu & H1N1 (usually given as a combo in 1 shot) * *Hep B and Flu shots are optional, you can sign a declination form if the flu shot is not available. • COVID vaccination (recommended)
EMT Program
Successfully pass the EMT, NREMT cognitive exam

Program To participate in a hybrid or online program students must have access to the following:

- Computer;
- camera;
- speakers; and
- access to the internet.

Procedure

Admission procedures include meeting with an Admissions Advisor to review career goals, programs offered, school policies and procedures (school catalog), the school performance fact sheet and graduation requirements. Each prospective student must provide all documentation required in the Admissions policies. EMSTA College does not admit ability-to-benefit students.

All foreign diplomas or transcripts must be evaluated and translated to demonstrate U.S. equivalency, at the cost of the prospective student.

Certain types of felonies may slow the certification process and/or prohibit acceptance into the program.

Transfer of Credit Policy

Prospective students requesting credit earned for previous training at another post-secondary institution must apply at the time of enrollment or prior to starting their program. For credit to be considered, the institution where the credit was earned must be accredited by an agency recognized by the United States Department of Education (USDE), the Council for Higher Education Accreditation (CHEA), and the credit must originate from a similarly titled course.

Any courses for which applicants would like to request transfer credit must have been completed within the previous 5 years for core coursework. To receive credit, students must have earned a grade of "B" or higher for core coursework, and the prospective student may be required to take an exam to demonstrate that the requested knowledge and skills meet EMSTA College requirements. Official transcripts must be provided, as well as a course description from the school catalog, syllabus or outline. EMSTA College reserves the right to request additional course documentation as needed to complete a thorough evaluation. The maximum allowable transfer credit hours that can be awarded are equal to the total didactic hours in the program/course.

If credit is granted, the relevant course(s) will not be assigned a letter grade but will be recorded with a grade of "T" for transfer, which will not affect the student's grade point average and will not affect the qualitative standard of satisfactory academic progress. The quantitative (pace) of the course and maximum time frame, one and one half times (150%) the program length, are based on the total hours of the program taken at EMSTA College.

Tuition and fees, as applicable, will be adjusted based on a prorated amount per hour in accordance with the credit granted for core coursework. There is no charge for the evaluation of prior coursework for core courses and a $50 charge for evaluation of prior applied general education coursework.

EMSTA College does not accept credit earned through achievement tests for advanced placement, or experiential learning, or challenge examinations.

The request to transfer credit must be initiated by the prospective student by providing the documentation listed above. EMSTA College's education department will evaluate the previous coursework and notify the applicant within 5 business days of whether credit has been accepted, rejected or further documentation is needed. Applicants may challenge this decision by submitting a written appeal with any supporting documentation to the Program Director. All decisions on appeals are provided within 5 business days and are final.

Articulation Agreement

Lakeside Fire/EMSTA College Consortium has entered into a transfer agreement with the University of Pittsburgh. The agreement states if graduates meet all of the requirements as defined by the EM program, SHRS and the University of Pittsburgh, a graduate of the EMSTA College Paramedic Training program will be awarded 39 credits of advanced standing towards the adult undergraduate degree in emergency medicine.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at EMSTA College is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in the educational program is also at the complete discretion of the institution to which you may seek to transfer. If the credits or certificate you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending EMSTA College to determine if your credits or certificate will transfer.

Americans with Disabilities Act

EMSTA College does not discriminate in admission or access to our program on the basis of age, race, color, sex, disability, sexual orientation or national origin. If you would like to request academic adjustment or auxiliary aids, please contact the campus Program Director. You may request academic adjustments or auxiliary aids at any time. The Program Director is responsible for coordinating compliance with Section 504 of the Rehabilitation Act of 1973 and Title III of the Americans with Disabilities Act of 1990.

Applicants who are persons with disabilities, as defined in paragraph 104.3(j) of the regulation under Section 504 of the Rehabilitation Act of 1973, may apply for admittance into the program. The School will work with the applicant or student to determine whether reasonable accommodation can be effective and/or are available.

Any qualified individual with a disability requesting an accommodation or auxiliary aid or service should follow this procedure:

Notify the Program Director in writing of the type of accommodation needed, date needed, documentation of the nature and extent of the disability, and of the need for the accommodation or auxiliary aid. The request should be made during the first week of class. You may contact the Program Director by telephone at 619-593-6782. The Program Director will respond within two weeks of receiving the request.

Accident reporting

Any injury on campus—no matter how small—must be reported immediately to Administration and receive first aid attention. Serious conditions often arise from small

injuries if they are not cared for at once. An Exposure/Injury Report form must be completed by the student and submitted to the Program Director immediately.

Specific safety rules and guidelines

To ensure your safety, and that of your fellow students, please observe and obey the following rules and guidelines:

- Observe and practice the safety procedures established for the job.
- In case of sickness or injury, no matter how slight, report at once to Administration. In no case should a student treat his own or someone else's injuries or attempt to remove foreign particles from the eye.
- In case of injury resulting in possible fracture to legs, back, or neck, or any accident resulting in an unconscious condition, or a severe head injury, the employee is not to be moved until medical attention has been given by authorized personnel.
- Keep the classrooms and other work areas clean.
- Observe smoking regulations.
- Do not block access to fire extinguishers.
- Do not engage in such other practices as may be inconsistent with ordinary and reasonable common sense safety rules.
- Report any UNSAFE condition or acts to Administration.
- HELP TO PREVENT ACCIDENTS.

Student Health and Safety Policy

Your safety is the constant concern of this school. Every precaution has been taken to provide a safe workplace. Administration coordinates regular inspections, safety meetings, and meetings with management to plan and implement further improvements in our safety program. Common sense and personal interest in safety are still the greatest guarantees of your safety at work, on the road, and at home. We take your safety seriously and any willful or habitual violation of safety rules will be considered cause for discipline. EMSTA College is sincerely concerned for the health and well-being of every enrolled student.

The cooperation of every student is necessary to make this school a safe place in which to study. Help yourself and others by reporting unsafe conditions or hazards immediately to administration or to a member of the safety committee. Give earnest consideration to the rules of safety presented to you by poster signs, discussions with Administration, posted school rules, and regulations published in the safety booklet. Begin right by always thinking of safety as you perform your job, or as you learn a new one.

Procedure

When a safety concern is brought to the attention of Administration, it is usually verbal. The concern is then documented and the Program Director corrects the safety issue as he sees fit.

STUDENT SERVICES

Placement Assistance

EMSTA College does not guarantee employment for its graduates. The school will assist students in their job search after they successfully complete their studies by offering information on job opportunities and guidance in resume preparation, and interviewing techniques, and assistance with interview appointments. The school will make a reasonable effort to satisfy the wishes of a graduate as to location. The more flexible a graduate can be regarding initial employment, the easier it is for the school to assist in placement.
EMSTA College does not offer advanced placement.

Housing

EMSTA College does not assume responsibility for student housing, does not have dormitory facilities under its control, nor offers student housing assistance. According to rentals.com for Santee/El Cajon/Lakeside, CA rental properties start at approximately $1,600 per month.

Learning Resources

Library and instructional resources are available within the following areas of the EMSTA College facility:

Computer lab, which houses 26 computers that are fully Internet accessible. The computer lab is open and available to students Monday-Friday, from 9:00 a.m. to 10:00 p.m.

The Clinical Coordinator's Office/Main Storage Room, which houses approximately 100 text and reference books is accessible for use by students during EMSTA business hours (Monday-Friday, 9:00 a.m. to 5:00 p.m.). The collection is maintained by the Program Director and materials can be checked in/out with the Program Director or Office Manager.

In addition, for further research needs, students are encouraged to make use of the local medical research library at the following location:

The Dr. William C. Herrick Community Health Care Library
9001 Wakarusa
La Mesa, CA 92041
619-825-5010

The Dr. William C. Herrick Community Health Care Library is supported by the Grossmont Healthcare District to meet the health information needs of local residents. It is a comprehensive consumer health library that is free, open to the public, and accessible via the Internet.

The Library provides access to the latest medical information from authoritative and reliable sources, in both print and electronic formats. The collection includes books, journals, newsletters, pamphlets, DVDs, models, charts, online computer databases, and its website with extensive links covering all major health topics.

The Herrick Library is a public library and offers many free services. It has 10 public computers (8 PCs and 2 iMacs). Library cards are issued with appropriate ID to community residents as well as those who work, go to school, or have health-related ties to the Grossmont Healthcare District (East County region of San Diego).

The staff is trained to help users find materials to satisfy their health information needs. For those who want to find basic health information online and are confused where to start, go to our Reliable Health Links page and click on MedlinePlus or one of the other websites linked there.

Students must comply with the hours of operation (and are asked to call ahead, although a reservation is not required).

HOURS
Monday: Closed
Tuesday: 9 AM – 8 PM
Wednesday: 9 AM – 5:30 PM
Thursday: 9 AM – 5:30 PM
Friday: 9 AM – 5:30 PM
Saturday: 8 AM – 12 noon
Sunday: Closed

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

- Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.
- Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.
- Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):
    - School officials with legitimate educational interest;

- Other schools to which a student is transferring;
- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and
- State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

For additional information, you may call 1-800-USA-LEARN (1-800-872-5327) (voice). Individuals who use TDD may call 1-800-437-0833, or you may contact us at the following address:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202

Student Record Keeping

EMSTA College maintains student records at the school site for five years from the last date of attendance. Transcripts are maintained permanently in our STARS Campus Solutions Program, a secure career college online management system.

EMSTA College shall maintain records of the name, address, e-mail address, and telephone number of each student who is enrolled in an educational program.
EMSTA College shall maintain, for each student granted a certificate by EMSTA College, permanent records of all of the following:

- The certificate granted and the date on which that certificate was granted.
- The courses and units on which the certificate was based.
- The grades earned by the student in each of those courses.

Student Complaint/Grievance Procedure

When a concern occurs, the student is asked to discuss the concern directly with his/her instructor. If a resolution does not occur, the student is to document the concern in writing and make an appointment to meet with the Program Director. The formal written concern must state the issue and desired outcome, and should include any documentation that supports the concern. The Program Director will review the written statement and any

supporting documentation, gather facts, and provide a written response to the student within ten (10) working days. The Program Director's decision is final.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling 888.370.7589 toll-free or by completing a complaint form, which can be obtained on the bureau's Internet Web site, www.bppe.ca.gov.

TUITION, FEES AND REFUND POLICY

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

PARAMEDIC TRAINING PROGAM

Registration Non-Refundable	Student Tuition Recovery Fund** Non-Refundable	Equipment & Supplies*** Non-Refundable once accepted by the student.	Module 1: Didactic Tuition	Module 2: Clinical Rotation Tuition	Module 3: Oral Boards	Modul 3: Field Internship Tuition	Total Cost
$200.00	$0	$3,256.00	$9,744.00	$300.00	$125.00	$375.00	$14,000.00

*Charges are for the period of attendance and estimate for the entire program.
**Zero dollars ($0.00) per $1,000 of institutional charges
Registration fee (not to exceed $250.00) is non-refundable
***Equipment & Supplies includes textbooks/workbooks, iPads, online course access, class materials, uniforms, liability insurance and certifications. (refundable during the cancellation period)

EMT PROGRAM

Registration Non-Refundable	Student Tuition Recovery Fund** Non-Refundable	Equipment & Supplies *** Non-Refundable once accepted by the student	Tuition	Total Cost*
$75.00	$0	$475.00	$1250.00	$1,800.00

*Charges are for the period of attendance and estimated for the entire program.
**Zero dollars ($0.00) per $1,000 of institutional charges
Registration fee (not to exceed $250.00) is non-refundable
***Equipment & Supplies includes textbook/online course access/class materials, uniform shirts, liability insurance. (refundable during the cancellation period)

Additional Fees, as applicable:

- Returned Check/Failed ACH - $ 15.00
- Additional Transcript - $7.00
- Charge Back/Dispute Fee - $15.00
- NREMT Skills Test, ***EMT Only*** - $100.00
- PR 250 Paramedic Repeating Course (Course Catalog, pg. 39); Paramedic Semester III: *$2,218.000 (all inclusive), or pay each portion below on or before the start of each event*:
    - Platinum Planner fee - $200.00
    - Portfolio Graded Sims (10 Days) - $1,218.00
    - Clinical Rotation - $300.00
    - Oral Boards - $125.00
    - Field Internship - $375.00

- Paramedic Training Program Leave of Absence – Should a student take a Leave of Absence at any time during the Clinical Rotation, the cost incurred upon returning to complete the Clinical Rotation is $300.00. Likewise, if a student takes a Leave of Absence at any time during the Field Internship, the cost incurred upon returning to complete the Field Internship is $500.00.
- After successfully completing the Paramedic Course, to gain licensure in the state of California, the student is responsible for National Registry test application fees, licensure fees, and any additional fees that may be required.

PREREQUISITE COURSES: To apply for the Paramedic Training program.

Paramedic Preparatory

Course Name: Paramedic Training Prep Class
Course Hours: 56 Hours
***Course Tuition:** $500.00, *Charges are for the period of attendance and estimate for the entire program. There is no refund for early drop.
STRF: $0
SOC Code: 29-2042, please note this is a single course that may be used for admissions into the Paramedic Training program at EMSTA College should a student that completes the course decide to apply. EMSTA College does not represent that this single course leads to an occupational outcome at the conclusion of the course.
Award: Certificate
Comp. Final Exam: Yes

Description:
An interactive Continuing Education class that is structured to give the student some insight on what to expect should they elect to take our comprehensive paramedic training program. This class is presented with lecture, discussion, seminar, audiovisual multimedia, written quizzes, tests and lab. Students will receive 56 hours of Continuing Education upon successful completion of the class.

Course Objectives:

- Understand and discuss the Emergency Medical Services industry and the expectations of the paramedic student within the industry.
- Understand and discuss the paramedic level patient assessment.
- Describe the anatomy and physiology, pathophysiology, signs/symptoms and appropriate pre-hospital care for medical and traumatic disorders.
- Describe and understand paramedic skills, including airway management and hospital radio reports.
- Instill confidence through the use of the appropriate communication techniques and leadership/delegation simulations.
- Demonstrate an understanding of BLS skills and the ability to verbally communicate with a group via oral presentations.

The topics covered are:

- Standards of Care
- Professionalism and Etiquette
- Test taking strategy and effective study habits
- Overcoming common trouble areas in paramedic school
- The Paramedic Assessment
- Scene management
- Paramedic roles and responsibilities
- Radio reports
- Anatomy and Medical Terminology Overview
- Review of the Body Systems
- Aggressive airway control and Lab.
- Paramedic Drug Box (Pharmacology)
- Medication dose calculation
- Introduction to ECG interpretation
- Recognition and treatment of Medical Emergencies (San Diego County Protocol based)
- Recognition and treatment of Traumatic Emergencies (San Diego County Protocol based)
- Pediatric assessment and treatment
- Final Exam (Score will be considered when applying for Paramedic Program)

Paramedic A & P

Course Name: Paramedic A & P
(Anatomy and Physiology)
Course Hours: 72 Hours
***Course Tuition:** $650.00, *Charges are for the period of attendance and estimate for the entire program. There is no refund for early drop.
STRF: $0
SOC Code: 29-2042, please note this is a single course that may be used for admissions into the Paramedic Training program at EMSTA College should a student that completes the course decide to apply. EMSTA College does not represent that this single course leads to an occupational outcome at the conclusion of the course.
Award: Certificate
Comp. Final Exam: Yes

Description:

This Continuing Education class is suitable for students at all skill levels and provides the student with a comprehensive theoretical foundation and medical terminology of the anatomy and physiology of the human body. The student will understand the human anatomy throughout all systems, physiology of the human systems, and the application of this knowledge in emergency situations. The class is presented with lecture, discussion, seminar, audiovisual multimedia, case study, written quizzes and tests, with a lab. Students will receive 64 hours of Continuing Education upon successful completion of the class.

Course Objectives:

- Understand and discuss human anatomy.
- Understand and discuss the physiology of the human body throughout all systems.
- Describe pathophysiology, signs/symptoms and appropriate pre-hospital care for medical and traumatic disorders.
- Demonstrate and accurately perform dissection procedures.
- Instill confidence through the use of the appropriate communication techniques
- Demonstrate an understanding of current medical topics via oral presentations on research articles and case study written assignments.

CONTINUING EDUCATION COURSE

Course Name: EMT Bridge
Course Hours: 24 Hours
***Course Tuition:** $200.00, *Charges are for the period of attendance and estimate for the entire program. There is no refund for early drop.
STRF: $0
SOC Code: 29-2040
Award: Certificate
Comp. Final Exam: No

Description:
An interactive Continuing Education class that is structured to give the student extended knowledge to familiarize and prepare for working with a paramedic partner on a 911 Advanced Life Support ambulance.

The class is presented in six, four-hour sessions.

San Diego County EMS Agencies and Fire Departments are invited to present a job fair and active recruiting during the class.

Students will receive 24 hours of Continuing Education upon successful completion of the class.

Course Objectives:

- learn job interview techniques, proper attire and commonly asked interview questions
- will be referring to San Diego County EMS protocols and reviewing EMT/Paramedic drugs, policies, and skills
- get familiarized with ALS ambulances and equipment
- learn about San Diego County hospital locations and capabilities
- learn how to navigate to hospitals using maps

EMT Refresher 24 Hour Course

Course Name: EMT Refresher
Course Hours: 24 Hours
***Course Tuition**: $300.00, (24 hrs. + Skills Testing/Competencies) *Charges are for the

period of attendance and estimate for the entire program. There is no refund for early drop.

Skills Testing/Competencies Only: $100.00
STRF: $0
SOC Code: 29-2040
Award: Certificate
Comp. Final Exam: No

Description:
A 24 hour class taught over a 3 day period with skills testing and competencies verification. The class is presented to students in a user-friendly format that is predicated with a pre-test. We use multimedia format during lecture, which helps the students to interact with the instructor. The pre-test is graded in class (interactively) and helps the students to determine which topics need the most attention to maximize their experience. **Students must be present all 3 days** in order to be eligible to receive the course completion certificate. No exceptions.

This is a "non" CE (Continuing Education) class. Students who have previously accrued 24 hours of CE's to renew their EMT Certificate my attend the 3rd skills testing/competencies day, provided they show proof of completing the required Epinephrine and Naloxone training.

Skills Only: When you register, please put in the comments section that you are requesting the skills day only AND that you have completed the required Epinephrine and Naloxone training, as you will not be allowed to take the skills/competencies without showing proof.

REFUND POLICY

STUDENT'S RIGHT TO CANCEL

1. You have the right to cancel your agreement for a program of instruction, without any penalty or obligations, through attendance at the first class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a pro rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance.
2. Cancellation may occur when the student provides a written notice of cancellation at the following address: EMSTA, 11489 Woodside Avenue, Santee, CA 92071. This can be done by mail or by hand delivery.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
5. If the Enrollment Agreement is cancelled the school will refund the student any money he/she paid, less a registration fee not to exceed $250.00, and less any deduction for equipment not returned in good condition, within 45 days after the notice of cancellation is received.

WITHDRAWAL FROM THE PROGRAM

Paramedic Training Program

Pursuant to the authority provided to the Bureau for Private Postsecondary Education (BPPE) in CEC β94921, the BPPE has determined that because of the unique way in which the Paramedic Training Program is offered and structured by EMSTA College, the following alternative to the requirements of CEC β94920(d), withdrawal refund calculation, is approved as follows:

- A student who withdraws from the Program prior to completing 336 hours (60%) of the didactic portion of the program shall be entitled to a pro rata refund of the remaining didactic tuition as well as a full refund of the Clinical Rotation tuition and the Field Internship tuition.
- A student who withdraws from the Program after completing 336 hours (60%) of the Didactic training and prior to starting the Clinical Rotation shall be entitled to a full refund of the Clinical Rotation tuition and the Field Internship tuition.
- A student who withdraws from the Program at any point during the Clinical Rotation of the Program shall be entitled to a full refund of the Field Internship tuition
- A student who withdraws from the Program at any point during the Field Internship will not receive a refund, the tuition is considered earned.

All Other Programs / Courses:

You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance. The

refund will be less a registration fee not to exceed $250.00, and less any deduction for equipment not returned in good condition, within 45 days of withdrawal. If the student has completed more than 60 percent of the period of attendance for which the student was charged, the tuition is considered earned and the student will receive no refund.

Applicable To All Programs

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a Program of instruction when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The institution terminates the student's enrollment for failure to maintain satisfactory academic progress; failure to abide by the rules and regulations of the institution; absences or tardiness in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School.
- The student has failed to attend class for more than 5 days.
- The student fails to return from a leave of absence.

For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. The amount owed equals the daily charge for the program (total institutional charge, minus non-refundable fees, divided by the number of days in the program), multiplied by the number of days scheduled to attend, prior to withdrawal.

For Programs beyond the current "payment period," if you withdraw prior to the next payment period, all charges collected for the next period will be refunded. If any portion of the tuition was paid from the proceeds of a loan or third party, the refund shall be sent to the lender, third party or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid programs from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student.

Student Tuition Recovery Fund

(a) A qualifying institution shall include the following statement on both its enrollment agreement and school catalog: "The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program."

ACADEMIC POLICIES

SATISFACTORY ACADEMIC PROGRESS

All students are required to maintain satisfactory academic progress (SAP) toward the completion of their program of study by meeting qualitative and quantitative measures. Progress is based on obtaining an 80% in each course (qualitative measure) and completing the program within 150% of the scheduled clock hours (quantitative measure).

Student progress is evaluated at the end of each course; if the hours for the course are not earned the student has not met satisfactory progress.

If a student fails to meet the SAP requirements, that student will be placed on probation, until the next satisfactory progress check.
If a student changes programs or enrolls in an additional program, EMSTA College will not include the hours attempted and grades earned from the prior program toward the student's current program.

Grading Scale

A	100-90%	Excellent
B	89-80%	Good
F	79% - below	Fail
P		Pass – successful completion of the course.
IC		Incomplete - a portion of the course has not been completed. The student must complete the program within 30 days of taking the IC. Failure to do so will result in a Withdrawal.
T		Transfer of Credit – program credit granted from another institution.
IP		In Progress – a portion of the course is still in progress
R		Repeat
RC		Remedial Course
W		Withdrawal – student has withdrawn from the course.

Incomplete, Transfer of Credit, Repeat, Remedial Course, and Withdrawal course designations have no effect on the qualitative measure of satisfactory progress. When a course is repeated, the second grade is included in the cumulative grade average.

Hours attempted and designated as a Repeat, Remedial Course and Withdrawal are included in the quantitative measure of satisfactory progress. All hours attempted count towards the requirement of a student to complete the program within 150% of the scheduled clock hours.

Final grades – Paramedic Training Program

Final grades will be calculated according to the following formula:

Daily quizzes	10%
Block Exams	20%
Final Drug & Protocol Exam	15%
Comprehensive Final Exam	20%
Graded SIMS	15%
Oral Boards	20%

Final Grades – EMT Program

Final grades will be calculated according to the following formula:

Module quizzes	10%
Block Exams	60%
Final Exam	30%

EMSTA college will return all lessons, assignments, projects no later than 10 days after receipt for students participating in hybrid and online coursework.

Final Grades – Single Courses

Described in the syllabus provided the first day of the course.

Unsatisfactory Academic and Progress Requirement/Warning and Probation

Failure to maintain an 80% in a course will result in the student being placed on academic probation.

Students that have been placed on academic probation will meet with the Program Director, or designee, to develop a warning plan that will outline requirements for the student to meet satisfactory progress standards by a specific time frame. The student's academic plan will be reviewed with the student during the warning period as stated on the plan.

At the end of the period of warning notice, if the student does not meet the minimum standards to obtain satisfactory progress, the student will be asked to sign an "Against Educational Advice" statement and will be dismissed from the program for not meeting the required criteria.

A student may be on academic probation one time during his / her program unless granted a successful appeal.

Extra Credit

Students on academic probation may be able to earn extra credit to help them achieve the required minimum 80% average in a course, e.g., taking a Platinum adaptive exam.

Appealing a Probation

A student may appeal an academic probation by requesting a review by the Academic Review Board (ARB). The written appeal must state the mitigating circumstances that contributed to the academic determination. The written appeal must be supported with appropriate documentation that may include mitigating circumstances with explanation on how the circumstances have been remedied or changed, as applicable. Mitigating circumstances are events that are outside the students control and are unavoidable.

Examples of events that may be considered a mitigating circumstance and which has negatively impacted academic progress include but are not limited to: death of an immediate family member, student illness requiring hospitalization, divorce proceedings, previously undocumented disability, work-related transfer or change in work schedule during the term, natural disaster, financial hardship such as foreclosure or eviction, and others.

The student may be asked to appear in person during the review process when deemed necessary by the Program Director or request an ARB. The appeal process ends with the Campus Dean. Appeals may result in any one of the following actions:

- Reinstatement on probation with an academic plan where the student will be held to specific requirements which must be met by the end of the next course.
- Reinstatement without probation should documentation support satisfactory progress.
- Denial of the appeal and the student will be dismissed from the program.

When SAP is met within the timeframe documented on the academic plan the student will have established satisfactory academic progress.

Procedures for Re-establishing SAP after Academic Dismissal

A student who is denied an appeal is not eligible for reentry to the College for a period of one year. If applying for readmission, the student must meet with the Program Director at least two weeks prior to the start of the term in which the student wishes to return following the appeal denial described in the section above. The student must demonstrate resolution to any mitigating circumstances.

A readmission student who is granted admissions dismissed due to unsatisfactory progress will be placed on probation with an academic plan upon re-entry and will be required to meet certain additional academic conditions as specified by the Program Director and / or the ARB in their decision to grant admissions. The above minimum standards for satisfactory academic progress will continue to be applied to assess the student's academic performance. When SAP is met within the timeframe documented on the academic plan the student will have established satisfactory academic progress.

A student is allowed one and only one re-entry after being academically dismissed.

ARB (Academic Review Board) Members

Rick Foehr, Co-Owner/President/Paramedic Program Director
Connie Foehr, Co-Owner/Secretary/Treasurer
Eric Stamm, Clinical Coordinator
Jean Moore, Chief Financial Officer

Note: Students may also be placed on probation for a non-academic reason including but not limited to the following:

- Repeated and/or unexcused absence
- Repeated and/or unexcused tardiness
- Inappropriate and/or unprofessional conduct or behavior
- Failure to comply with the dress or behavior code
- Failure to comply with financial obligations

Re-entry

Students who have been withdrawn from a program may request re-entry into the program. The student must meet with the Program Director and provide a written statement detailing the reasons for withdrawal. A re-entry request will be considered when evidence is shown that the circumstances that caused the withdrawal have been rectified.

Attendance

Paramedic Training Program

Attendance is REQUIRED for all didactic sessions.

A student will be allowed up to five (5) absences with prior approval of the primary instructor during the didactic segment of the program. A student will be allowed two (2) 15-minute tardies. Absences and tardies require the student to notify the Dean by appointment or telephone. Failure of the student to notify the Program Director will lead to administrative probation. **A student will be dismissed from the program as a result of the sixth absence.** A student will be placed on administrative probation after the fourth tardy, and then will be dismissed from the program after the fifth tardy. This process will be held reviewable by the Dean.

Faculty documents all absences and tardies.

It is the student's responsibility to obtain any information from all missed time.

Students who must miss a class due to medical illness will be required to show proof from a licensed physician in California of treatment for that documented illness. A maximum of four (4) medical absences will be allowed with notification of the primary instructor.

Students are required to remain in class until the end of the scheduled session. If the student must leave early, the student must notify the primary instructor prior to leaving. The student is responsible for all materials/subject matter missed due to leaving prior to the end of class.

In an emergency, only the Program Director or the primary instructor may cancel a class. Students should confirm class cancellation by calling the Program Director.

EMT Program

Students are allowed up to three (3) absences with prior approval of the primary instructor during the didactic portion of the program. Students are allowed two (2) 15-minute tardies. Absences require the student to notify the Program Coordinator by email or telephone. **A student will be dismissed from the program as a result of the fourth absence.**

Students are required to remain in class until the end of the scheduled session. If the student must leave early, this can only be done after notifying the primary instructor.

All Other Programs

- EMT Bridge program students may not miss any time. Any absence will result in a Fail.
- Additional single course programs a student is permitted one (1) absence.
- EMT Refresher students must attend all 3 days in order to be awarded a course completion certificate

Make-Up Work

The primary instructor may require the student to perform additional assignments to make up information missed.

Quizzes missed due to tardiness will result in a grade of zero for that quiz. The student will be required to make up quizzes missed before the next class session. The score on those quizzes will not be included in the student's cumulative score.

Leave of Absence

Requests for leave of absence may be granted for emergency reasons only. The student must submit a written request to the Program Director for approval. Supporting documentation may be required. A student may be granted a leave of absence not to exceed a total of 180 calendar days in a 12 month period. If a student does not return at the expiration of a leave, the withdrawal policy will apply.

Paramedic Training Program - Should a student start his/her LOA during the Field Internship the fee incurred upon returning to complete the Field Internship is $500.00.

Withdrawal

A student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- failure to maintain satisfactory academic progress;
- failure to abide by the rules and regulations of the institution;
- absences in excess of maximum set forth by the institution;

- failure to return from a leave of absence; and/or
- failure to meet financial obligations to the school

Clock Hour

EMSTA College utilizes clock hours as a measure of credit for non-degree programs. A clock hour is defined as a 60 minute span of time with no less than 50 minutes of actual instruction.

Course Numbering System

EMSTA College's numbering system consists of three numbers, with the first number indicating if one or more courses are within a Program and the last two numbers in the 200 level indicating the sequence courses are taken in from low to high:

- 100 level for Programs with one course
- 200 level for Programs with more than one course

Graduation

A student will be eligible for graduation and receive a certificate of completion upon meeting the following conditions:

1. Completed all required hours and program/course requirements
2. Cleared all financial obligations

STUDENT CONDUCT POLICIES

Student Conduct Policy

Students shall at all times conduct themselves in an exemplary manner, both in and out of school. A student may be dismissed for:

- Unsatisfactory academic progress
- Cheating on any quiz, test, or block exam
- Being under the influence of, or in the possession of, alcohol or illegal drugs of any kind
- Carrying or concealing any weapon, e.g., knife, gun
- Insubordination and/or intolerable conduct
- Making threats or engaging in physical violence
- Willful abuse of school equipment or property
- Excessive absenteeism
- Failure to make payments on due dates

Smoking and Tobacco Products

Smoking and the use of any tobacco **or tobacco related** products are not allowed in any enclosed area of the facility.

Use of Electronic Media

Access to the Internet and websites and to other types of School-paid computer access is intended for School-related business only. This policy includes personal computer access to the wireless system in the classroom setting. The use of cell phones is prohibited at all times in the classroom. The President must approve any information about EMSTA College, its products or services, or other types of information that may appear in the electronic media regarding the School before the information is placed on an electronic information resource that is accessible to others. Misappropriation of proprietary digital media will result in immediate dismissal from the program.

Unlawful Harassment

EMSTA College is committed to providing an environment free of unlawful harassment. School policy prohibits sexual harassment and harassment based on pregnancy, childbirth or related medical conditions, race, religious creed, color, gender, national origin or ancestry, physical or mental disability, medical condition, marital status, registered domestic partner status, age, sexual orientation, or any other basis protected by federal, state or local law or ordinance or regulation. **All such harassment is unlawful.** The School's anti-harassment policy applies to all persons involved in the operation of the School and its students. It also prohibits unlawful harassment by any employee of the School, including staff and faculty, as well as vendors, customers, students, and any other persons. It also prohibits unlawful harassment based on the perception that anyone has and of those characteristics, or is associated with a person who has or is perceived as having any of those characteristics.

Prohibited unlawful harassment includes, but is not limited to, the following behavior:

- Verbal conduct such as epithets, derogatory jokes or comments, slurs or unwanted sexual advances, invitations, or comments;
- Visual displays such as derogatory and/or sexually oriented posters, photography, cartoons, drawings, or gestures;
- Physical conduct including assault, unwanted touching, intentionally blocking normal movement or interfering with work because of sex, race, or any other protected basis;
- Threats and demands to submit to sexual requests as a condition of continued employment, or to avoid some other loss, and offers of employment benefits in return for sexual favors; and
- Retaliation for reporting or threatening to report harassment.

If you believe that you have been unlawfully harassed, submit a written complaint to any School official or the President as soon as possible after the incident. You will be asked to provide details of the incident or incidents, names of individuals involved, and names of any witnesses. Staff will refer all harassment complaints to the Administration or the President. The School will immediately undertake an effective, thorough, and objective investigation of the harassment allegations.

If the School determines that unlawful harassment has occurred, effective remedial action will be taken in accordance with the circumstances involved. Any employee or student determined by the School to be responsible for unlawful harassment will be subject to appropriate disciplinary action, up to and including termination/dismissal. A School representative will advise all parties concerned of the results of the investigation. The School will not retaliate against you for filing a complaint and will not tolerate or permit retaliation by management, employees or co-workers.

The School encourages all employees or students to report any incidents of harassment forbidden by this policy **immediately** so that complaints can be quickly and fairly resolved. You also should be aware that the Federal Equal Employment Opportunity Commission and the California Department of Fair Employment and Housing investigates and prosecutes complaints of prohibited harassment in employment. If you think you have been harassed or that you have been retaliated against for resisting or complaining, you may file a complaint with the appropriate agency. The nearest office is listed in the telephone book.

Drug and Alcohol Abuse

EMSTA College is concerned about the use of alcohol, marijuana, illegal drugs, or controlled substances as it affects the workplace. Use of these substances, whether on or off the job can detract from an employee's or student's work performance, efficiency, safety, and health, and therefore seriously impair the employee's or student's value to the School. In addition, the use or possession of these substances on the job constitutes a potential danger to the welfare and safety of other employees or students and exposes the School to the risks of property loss or damage, or injury to other persons.

Furthermore, the use of prescription drugs and/or over-the-counter drugs also may affect an employee's or student's job performance and may seriously impair the employee's or student's value to the School.

The following rules and standards of conduct apply to all employees and students either on School property or during the workday (including meals and rest periods). Behavior that violates School policy includes:

- Possession or use of alcohol, marijuana, illegal or controlled substances, or being under the influence of alcohol, marijuana, illegal or controlled substances while engaged in any EMSTA College activity;
- Driving a School vehicle while under the influence of alcohol or marijuana; and
- Distribution, sale, or purchase of alcohol, marijuana, illegal or controlled substances while on the job.

Violation of these rules and standards of conduct will not be tolerated. EMSTA College also may bring the matter to the attention of appropriate law enforcement authorities.

In order to enforce this policy, EMSTA College reserves the right to conduct searches of School property or employees/students and/or their personal property, and to implement other measures necessary to deter and detect abuse of this policy, including a drug test.

An employee or student's conviction on a charge of illegal sale or possession of any controlled substance while off School property will not be tolerated because such conduct, even though off duty, reflects adversely on EMSTA College. In addition, the School must keep people who sell or possess controlled substances off School premises in order to keep the controlled substances themselves off the premises.

Any employee or student who is using prescription or over-the-counter drugs that may impair the employee's ability to safely perform the job or affect the safety or well-being of others, must notify school administration of such use immediately before starting or resuming work.

Dress Code

Students must comply with the school's dress code at all times. This requirement is mandatory.

The intent of this policy is to promote a professional appearance of all of our students and instructional staff at EMSTA College. It is the goal of EMSTA College to promote an image to all the San Diego County Prehospital Agencies, Hospitals, and staff as well as the citizens they serve, that EMSTA College is a professional Emergency Medical Services (EMS) training program.

Uniform Standards

While attending class or field/clinical experience, students shall wear a proper and clean uniform. Students must comply with the school's uniform standards. This requirement is mandatory.

Student Uniform

A school-supplied t-shirt or polo with EMSTA logo *(EMT).*

- *Additional shirts may be purchased from the school.*

A school-supplied Class B uniform shirt, **t-shirt and pant** *(Paramedic)*.

Navy blue dress slacks or EMS pants with black leather belt.

Black boots, black polished shoes or black tennis shoes (all with non-marking soles).

- *"Flip-flops", clogs, excessively high heels, and slippers are not acceptable.*

Grooming Standards

- It is also the goal of EMSTA College to provide a set of grooming standards that takes the safety of all students and staff into consideration, as well as addressing a professional EMS image.
- All students must be neatly groomed with clean hair, nails, and clothing.
- Students should avoid excessive use of cosmetics, perfume, and cologne or after shave lotion.
- Hair should be well groomed and of a natural color. All students must have their hair secured off the face and base of their neck while in class.
- Face/chin must be clean-shaven at all times.
    - *Chin is defined as the center portion of the lower jaw beginning at the lower lip (no goatees)*
    - *Mustaches are allowed but must be kept neatly trimmed at all times*
- Hair must not rest on the collar of a Class "B" or polo uniform shirt during any field/clinical experience. If hair must be secured (mechanically restrained) to meet these requirements, the device or method used to restrain must not interfere with the safe and proper use of personal protection equipment (PPE). It must remain restrained under all conditions of work or activity on all field/clinical rotations.
- In no event shall the length of facial hair (sideburns or the style of moustache) preclude the proper wearing of personal protection equipment (i.e. N95/P-100).
- EMSTA College staff shall have the complete authority to cause the above standards to be met. The burden of proof, should a conflict arise, shall be on the student.
- Deviations may be permitted only when facial characteristics are unusual, making stated regulations impossible to administer, or by special permission by the Paramedic Program Director.

Appearance – *Tattoo, Scarification, Branding and Piercings*

Many factors influence the community's confidence in Emergency Personnel and in our training program. The image we present to the community must be one of professionalism. Our appearance is of utmost importance.

Tattoos, Scarification, Branding

- It is the ***preference*** of the College that should a student or instructional staff member have any tattoo, scarification, or branding, an attempt should be made to cover it/them by the approved uniform during all class meetings.
- Any tattoo, scarification or branding shall NOT be visible while on field/clinical rotations or representing the College in any official capacity. Tattoos, scarifications or brandings must be covered with the school-approved uniform, including, but not limited to, a long-sleeve shirt, jacket, sweater or turtleneck sweater.
- The display of a tattoo, scarification or branding considered inappropriate, unprofessional or offensive, regardless of its location, by any staff member or student of the College, while in class, performing field/clinical experience or representing the College in any official capacity is strictly prohibited.
- The following includes, but is not limited to, the types of tattoos, scarifications or brands prohibited by this policy:
    - Depictions of nudity or violence.
    - Sexually explicit or vulgar art, words, phrases or profane language.
    - Symbols likely to incite a strong reaction in the workplace, i.e., swastikas, pentagrams or similar symbols.
    - Initials, acronyms or numbers that represent criminal or historically oppressive organizations,
        - *i.e., AB, KKK, SS, MM, BFG, HA, MS13, 666 or any street gang names, numbers, and/or symbols.*

Piercings / Jewelry

- The following standards for piercing and jewelry are in place for student safety. Students, during skills lab and/or field/clinical experience, may suffer injuries to pierced areas during skills practice labs or patient encounters (i.e., combative/altered patients). These standards are also in place to aid in the professional appearance the community expects from EMS personnel.

    - Conservative jewelry is permitted.
    - Studded earrings only are permitted. The earrings shall be plain and no more than ¼" in diameter.
        - *Hanging, hoops or "plug" earrings are strictly prohibited.*
        - *Earrings may only be worn in the earlobes.*
    - While performing any field/clinical experience, all uniformed students may only wear one set of stud-type earrings with only one earring per ear.
    - The piercing and wearing of associated jewelry in all other visible parts of the body is strictly prohibited

PARAMEDIC TRAINING PROGRAM

Program Length: 1,249 hours, 44 weeks
Award: Certificate
SOC Code: 29-2042

4

Program Description

The Paramedic Training Program is a comprehensive program consisting of classroom (didactic), skills lab, clinical rotations (hospital experience), and field internship components.

Upon completion of the entire program, a course completion certificate will be issued. This certificate allows students to apply for the National Registry Certification/Licensure and subsequently for employment as an EMT-Paramedic. This course meets the requirements set forth in the State of California Health and Safety Code, Title 22, and conforms to the National Paramedic Curriculum, formulated by the U.S. Department of Transportation.

Program Objective

The objective of the Paramedic Training Program is to prepare Paramedics who are competent in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains to enter the profession.

Learning Outcomes

Upon completion of this course, the student will be able to:

1. Conduct a primary and secondary survey and communicate information in brief, organized and accurate manner
2. Describe pathophysiology, signs/symptoms and appropriate pre-hospital care for disorders (medical and trauma)
3. Demonstrate correct knowledge of airway management procedures
4. Demonstrate and describe correct basic and advanced resuscitation procedures
5. Accurately take vital signs
6. Initiate, maintain and discontinue intravenous therapy via venipuncture techniques
7. Prepare and administer medications via intravenous, intramuscular, subcutaneous and intraosseous routes
8. Apply monitoring electrodes and accurately interpret the electrocardiogram rhythm observed, to include 12-Lead ECG interpretation
9. Demonstrate and accurately perform a neurological assessment
10. Demonstrate the procedure for lung auscultation and correctly interpret breath sounds

11. Demonstrate and accurately perform a neurological assessment
12. Demonstrate the procedure for lung auscultation and correctly interpret breath sounds
13. Identify and demonstrate the correct procedures for treating fractures and hemorrhage
14. Develop effective rapport with medical personnel

15. Conduct a primary and secondary survey and communicate information in brief, organized and accurate manner
16. Describe pathophysiology, signs/symptoms and appropriate pre-hospital care for disorders (medical and trauma)
17. Demonstrate correct knowledge of airway management procedures
18. Demonstrate and describe correct basic and advanced resuscitation procedures
19. Accurately take vital signs
20. Initiate, maintain and discontinue intravenous therapy via venipuncture techniques
21. Prepare and administer medications via intravenous, intramuscular, subcutaneous and intraosseous routes
22. Apply monitoring electrodes and accurately interpret the electrocardiogram rhythm observed, to include 12-Lead ECG interpretation
23. Demonstrate and accurately perform a neurological assessment
24. Demonstrate the procedure for lung auscultation and correctly interpret breath sounds
25. Identify and demonstrate the correct procedures for treating fractures and hemorrhage
26. Develop effective rapport with medical personnel
27. Instill patient confidence through the use of the appropriate communication techniques
28. Be sensitive to, and provide support for, the physical and emotional needs of both patient and family
29. Demonstrate thorough knowledge of Paramedic National Registry and local paramedic treatment protocols and medications

Course Number	Course Title	Didactic Classroom Hours	Didactic Skills Lab Hours	Clinical Hours	Field Internship Hours	Total Hours
PT 201	Paramedic Theory I	149				
PT 201L	Paramedic Theory I Lab		56			
PT 202	Paramedic Theory II	194 Includes Mentor & EMS Testing online				
PT 202L	Paramedic Theory II Lab		91			
PT 203L	Paramedic Theory III Lab		70			
PC 230	Clinical Hospital Rotations			160		
PF 240	Field Internship				529	
PR 250	Paramedic Repeating Course					
					Total	1,249

Course Descriptions

PT 201 Paramedic Theory I
149 Clock Hours
Prerequisites: None

This is the classroom portion of the training program. This course consists of 149 hours of lecture presentations, discussion, and workshops, and runs concurrently with the PT 201L Paramedic Theory I Lab. The didactic portion of the programs lasts approximately six (6) or eight (8) months, depending upon class format. Successful completion of the didactic section requires a minimum score of 80% on all written exams.

PT 201L Paramedic Theory I Lab
56 Clock Hours
Prerequisites: None

This course consists of 56 hours of skills training under controlled laboratory conditions and runs concurrently with the PT 201 Paramedic Theory I (Didactic / Classroom) section. It is designed to familiarize the students with the procedures associated with the practice of Paramedicine. The student will utilize industry equipment, practice on a SIMM mannequin, establish IV's, intubation, and needle thoracotomy before utilizing these skills on human patients in the clinical setting. Successful completion of the lab section requires a minimum score of 80% on all graded skills and SIMS.

PT 202 Paramedic Theory II
194 Clock Hours
Prerequisites: PT 201, PT 201L

This is the second portion of the classroom portion of the training program. This section consists of 194 hours of lecture presentations, discussion, and workshops, and runs concurrently with the PT201L Paramedic Theory II Lab. The didactic portion of the programs lasts approximately six (6) or eight (8) months, depending upon class format. Successful completion of the didactic section requires a minimum score of 80% on all written exams.

PT 202L Paramedic Theory II Lab
91 Clock Hours
Prerequisites: PT 201, PT 201L

This is the second lab course that consists of 91 hours of skills training under controlled laboratory conditions and runs concurrently with the PT201 Paramedic Theory II. It is designed to familiarize the students with the procedures associated with the practice of Paramedicine. The student will utilize industry equipment, practice on a SIMM mannequin, establish IV's, intubation, and needle thoracotomy before utilizing these skills on human patients in the clinical setting. Successful completion of the lab section requires a minimum score of 80% on all graded skills and SIMS.

PT 203L Paramedic Theory III Lab (Graded Portfolio Simulations)
70 Clock Hours
Prerequisites: PT 202L

This is the third lab course, Semester III, that consists of 70 hours of skills training under controlled laboratory conditions. It is designed to familiarize the students with the procedures associated with the practice of Paramedicine. The student will be "putting it all together" during these last 10 class sessions – successfully completing a minimum of 10 graded simulations, utilizing a volunteer patient for each SIM. These graded simulations are required by the NREMT and are considered to be the final psychomotor exam to satisfy this requirement. .The main objective of this Lab is to engage the student in life-like SIMS that requires the knowledge to utilize the 5 Parts of the Run, appropriate medication administration, protocols and policies pertaining to the patient chief complaint for this SIM. All graded SIMS will be evaluated using a simulation rubric, which accounts for thoroughness, promptness and accuracy of assessment and patient care skills, and are evaluated by the TA. Points are awarded for timely and successful completion of each item. Students are required to obtain a score of 80% of the possible points for each graded simulation. Medication administration errors or violations of paramedic protocol or any Critical Fail will result in failure of the graded simulation. If a student achieves a score below 80% or commits a critical error, failure of the graded simulation will result. Successful completion of the lab section requires a minimum score of 80% on all graded skills and SIMS.

PC 230 Clinical Hospital Rotations
160 Clock Hours
Prerequisites: PT 201, PT 201L, PT 202, PT 202L, PT 203L

This course consists of 160 hours of skills training in a controlled clinical/hospital setting. It is designed to familiarize the students with the procedures associated with the practice of Paramedicine. The student will utilize industry equipment, establish IV's, perform intubations, needle thoracotomy and administer medications and other skills on humans patients in the clinical setting, prior to practicing these skills on patients in the Field Internship.

PF 240 Field Internship
529 Clock Hours

Prerequisites: PT 201, PT 201L, PT 202, PT 202L, PT 203L, PC 230

The internship is the final practical portion of the program, which consists of 529 hours (twenty-two 24-hour shifts, or forty-four 12-hour shifts). Students will be assigned to an active Field Preceptor with either a private ambulance service or fire department paramedic unit. The student will perform the full scope of practice of the Paramedic, under the direct supervision of their preceptor. An EMSTA Primary Instructor will also be assigned to monitor the student's progress on a shift-by-shift basis during the field internship.

Team Lead Definition:

Team Leadership Objective: The student has successfully led the team if he or she has conducted a comprehensive assessment (not necessarily performed the entire interview or physical exam, but rather been in charge of the assessment), as well as formulated and implemented a treatment plan for

the patient. This means that most (if not all) of the decisions have been made by the student, especially formulating a field impression, directing the treatment, determining patient acuity, disposition and packaging and moving the patient (if applicable). Minimal to no prompting was needed by the preceptor. No action was initiated/performed that endangered the physical or psychological safety of the patient, bystanders, first responders or crew.
(Preceptors should not agree to a "successful" rating unless it is truly deserved. As a general rule, more unsuccessful attempts indicate willingness to try and are better than no attempt at all.)

PR 250 Paramedic Repeating Course
Prerequisites: Failure of any of the following: PT 203L, Field Readiness Interview, PC 230, PF 240

Should a student fail the Final Graded Simulations, Field Readiness (Oral Board), Clinicals or Field Internship, the student *may* be given the *option* to enroll in the next available Paramedic cohort starting in Semester III – PT 203L. The student will be required to complete the following:

- Successfully complete Graded Portfolio Simulations.
- Successfully complete the Protocol Final Exam.
- Successfully complete Field Readiness (Oral Board) Examination.
- Successfully complete Clinical Rotations (only for students who did not complete with original cohort).
- Successfully complete Field Internship (only for students who did not complete with original cohort).

If the student only failed the Field Internship portion of the program in the original cohort, he/she must be also complete the above and the following:

- Successfully complete 6 Field ride-alongs documenting a total of 30 patient contacts.

Failure to successfully complete any of the above will result in the student being dropped from the Program

Mentoring Program (Paramedic Training Program only)

The instructor acts as a mentor for the student in this capacity and will support the student through the didactic, clinical and field portions of the Program.

Community Service (Paramedic Training Program only)

Students enrolled in the Paramedic Training program will be afforded the opportunity to participate in community service volunteer work, as opportunities arise (8 hours is the standard). Students will be notified in advance of all opportunities by the Program Director**.** Students are also able to find opportunities for community service but must be approved prior by the Program Coordinator and/or Director.

Mandatory Ride-Alongs (Paramedic Training Program only)

A minimum of 200 hrs. ALS ride-alongs is required for each student, documented and approved by the schools' tracking system. The ride-alongs are a pre-requisite for entering

the field internship portion of the program **and are mandatory**. The student must be a third person on the ride-along; this is a non-paid position. Students will be dropped from the program if they do not complete this ride-along requirement.

Hours

Didactic classroom sessions typically meet between the hours of 9:00 a.m. to 5:00 p.m. Monday, Wednesday, and Friday, or every Tuesday and Thursday. Clinical Hospital Rotations (dates and hours) are arranged individually with the facility or preceptor at the clinical site orientation with the site Preceptor. The Field Internship is arranged with the preceptor on a shift basis, according to his/her regular schedule.

The Paramedic Program is 1,249 clock hours and is 56 weeks in length. The time allowed to complete the course is 14 months for the January and September class. The January class meets on Tue and Thu; the September class meets on Mon and Wed. There is a definite start and end date and the student will be held responsible to complete all 3 portions in order to graduate.

Non-Sponsored School Events

Students are not allowed to participate in *any* non-sponsored school events, e.g., fire academy, college courses, etc. while enrolled in the EMSTA College Paramedic Program. Students who wish to complete a fire academy or other college courses will be asked to drop the program. It should go without saying that all phases of the Paramedic Program require 100% focus to be successful and any outside interference could be disastrous. Please see the Program Director for more information.

Failure to comply with this policy will result in dismissal from the Paramedic Program.

Paramedic Training Program Policies

High Stakes Exams Grading

High stakes exams are defined as major exams that directly affect your GPA (Grade Point Average). We use Platinum Testing on all of our high stakes exams. Two components of your score on these exams are the "raw" score and the "cut" score. EMSTA College's "cut" score is 80%. Generally speaking, if a students' "raw" score is 60% or less, it would equate to a "cut" score of 80% or less.

Block Exams

One of the methods used to measure student learning outcomes is via the administration of eleven "Block Exams", given at varying intervals throughout the didactic portion of the paramedic program. The block exams test the student's knowledge and understanding of specific collections of curriculum information, called "blocks", which are consistent with the assigned chapters in the text book and lecture outlines. Block exams are multiple-choice, and are delivered in the computer lab via the Platinum EMS Testing online platform. Students are required to maintain an 80% average on all block exams. Failure to do so will result in the student being placed on academic probation. An item analysis is done on each block exam to ensure validity and reliability.

Daily Quizzes

Learning outcomes in the San Diego County Paramedic Medications and Protocols domain are administered and measured in the form of written quizzes. The quizzes are short-answer and fill-in-the-blank format, and are derived verbatim from the San Diego County Paramedic Medications and Protocols book. Students are required to obtain a score of 80% on each daily quiz in order to successfully pass the quiz. Students are required to maintain an 80% average on all daily quizzes. Failure to do so will result in the student being placed on academic probation.

San Diego Medication and Protocol Final Exam

One of the methods used to measure student learning outcomes is via the administration of the San Diego County Paramedic Medication and Protocol final exam, which is given as a second capstone exam. The Medication and Protocol final exam tests the student's knowledge and understanding of all of the medications carried by the San Diego County paramedic, as well as the paramedic treatment protocols. The exam is multiple-choice, and is delivered in the computer lab via the Platinum EMS Testing online platform.

Students are required to achieve an 80% "cut" score on both final exams. There are no re-takes for the Medication and Protocol final exam. Students must pass this exam with a minimum score of 80% in order to be eligible to take the Comprehensive final exam.

Failure to score an 80% on this exam will result in the student having to start the Paramedic Program over from the beginning.

An item analysis is done on this exam to ensure validity and reliability.

Comprehensive Final Exam

The Comprehensive final exam, which is given as a third Capstone exam, tests the students' knowledge and understanding of all of the block exams. This exam is, essentially, a comprehensive summary of all 11 block exams. The exam is multiple-choice, and is delivered in the computer lab via the Platinum EMS Testing online platform.

Students are required to achieve an 80% "cut" score on both final exams. There are no re-takes for the Comprehensive final exam. Students must pass this exam with a minimum score of 80% in order to be eligible to participate in Graded Simulations.

Failure to score an 80% on this exam will result in the student having to start the Paramedic Program over from the beginning.

An item analysis is done on this exam to ensure validity and reliability.

Final Capstone Graded Simulations

Learning outcomes in the psychomotor domain are measured in the form of Final Capstone Graded Simulations (or "Graded Sims"), which are administered in the Semester III portion of the program. Graded Simulations consist of simulated emergency situations to include cardiac arrest management, medical emergencies or traumatic emergencies and hospital radio reports. Students are evaluated using a simulation rubric, which accounts for thoroughness, promptness and accuracy of assessment and patient care skills, and are evaluated by a proctor and video recorded. Points are awarded for timely and successful completion of each item. The Graded Simulations are spaced out over 10 class sessions. The first 4 class sessions are considered practice days and do not count towards the students GPA. The following 5 days are the actual Graded Simulations of which there are a total of 10 Simulations. The final day is for Retakes of any failed Graded Simulation.

Students are required to obtain an 80% score of the possible points for each Graded Simulation. Medication administration errors or violations of paramedic protocol will result in failure of the Graded Simulation. If a student achieves a score below 80%, commits a critical fail, fails 3 or less graded simulations on first attempt, the student will be eligible to retest those failed Simulations on Retake Day. A failure of 4 or more simulations on first attempt will be considered an overall failure of Graded Simulations and will result in the student having the option to move to the Remediation Program (PR 250) or starting the Paramedic Program over from the beginning.

Field Readiness Interviews (Oral Board Examinations)

This interview process is intended for the paramedic student to show proficiency in the standard required topics that his/her preceptor would be asking on the first day of the Field Internship. Learning outcomes in the category of memory retention and communication skills are measured in the form of Oral Board Examinations. These exams are administered by a panel of two proctors, who ask the students a series of questions, which must be answered verbally. All questions have been verified as reliable and valid by the faculty prior to the interview. Categories of questions consist of paramedic medications, protocols, EKG interpretation, patient assessment, special assessment questions, Pathophysiology and demonstration of proper medication administration. Students are scored in each category on a point scale. Students are required to obtain a minimum score of 80% for the oral board examination. If the student achieves a score below 80%, failure of the oral board examination will result. The student must then retake the oral board examination with different questions on a separate day, and obtain a score of 85% on the retake exam. Failure to score an 85% on the retake will be considered a fail and will result in the student having the option to move to the Remediation Program (PR 250) or starting the Paramedic Program over from the beginning.

Paramedic Repeating Policy

Should a student fail to pass any retake of a failed Final Capstone Simulation, Field Readiness Interview (Oral Board) with an 85% or better, he/she *may* have the option to enroll in the Paramedic Repeating Course (PR 250) with the next cohort. Should a student, in their original cohort, fail Clinical Hospital Rotations or the Field Internship, he/she *may* also have the option to enroll in the Paramedic Repeating Course (PR 250) with the next cohort. Once enrolled the student will have one opportunity to pass all portions – Final Capstone Simulation, Oral Board, Clinical Hospital Rotations and Field Internship. Should the student fail any portion, he/she will be dropped from the program and will not have the option to enroll in the Paramedic Repeating Course but to start from the beginning of a new course.

Clinical Hospital Rotations

Upon successful completion of the didactic portion of the paramedic program, students will progress to the Clinical Hospital Rotations. During this portion of the program, the students will apply their knowledge and skills to real human patients who are in the hospital setting. The learning and evaluation process during the clinical internship is administered by a Clinical Preceptor, who teaches and evaluates the students in the following categories: Patient assessment, patient management, ALS skills, BLS skills, equipment operation, professionalism, patient/family/staff rapport, documentation, initiative, acceptance of critique, attendance and appearance. The clinical preceptor will evaluate the student in each of these categories, and score them on a 1-3 scale (1= requires prompting, 2 = requires minimal instruction, 3 = Performs without prompting/instruction). The student must obtain scores of 3 in all categories in order to pass the clinical internship. Additionally, the student must complete 160 total hours of clinical instruction in order to satisfy the requirements of the paramedic program (140 hours at the assigned Hospital and 20 hours at Rady Children's Hospital). The Clinical rotations of the Paramedic Program are conducted off-site and are to be considered as an on-campus type of activity. While in Clinical rotation, the student will be supervised by a Nurse Coordinator at the respective hospital. This RN is not a paid EMSTA College staff member and students are to act accordingly, e.g., show mutual respect as they would for any on-campus instructor. Should a student encounter a situation that necessitates more than 5 absences during the Clinical rotation he/she must communicate that situation with the Program Director. Failure to comply with this direction will result in the student being dropped from the Program.

Failure to successfully complete this portion of the program will result in the student having the option to move to the Repeating Course (PR 250) or starting the Paramedic Program over from the beginning.

Field Internship

Upon successful completion of the clinical portion of the paramedic program, students will progress to the field internship. During this portion of the program, the students will apply

their knowledge and skills to real human patients in the pre-hospital, "911" setting. The learning and evaluation process during the field internship is administered by a Field Preceptor, who teaches and evaluates the students in the following categories: Scene management, patient assessment/treatment, communication, leadership, equipment, airway management, circulation management, musculoskeletal skills and pharmacology. The field preceptor will evaluate the student in each of these categories, and score them on a 1-3 scale (1 = Frequently fails to perform in a competent manner, 2 = Inconsistent in performing in a competent manner, 3 = Consistently performs in a competent manner). Students are evaluated in this fashion on a call-by-call basis, with a major evaluation at the half way point, and at the conclusion of the internship with a major final evaluation. For the final evaluation, the student must obtain scores of 3 in all categories in order to pass the field internship. Additionally, the student must obtain a minimum of 40 ALS patient contacts, 50 Team Leads and complete a minimum of 480 hours of field internship time in order to satisfy the requirements of the paramedic program.

While in the Field Internship, the student will be directly supervised by an approved Preceptor, who is a licensed paramedic with a minimum of 2 years field experience. The Preceptor is not a paid EMSTA College staff member, but must be shown mutual respect as any on-campus instructor. The EMSTA College Mentor will be making a visit at least twice during the Internship. Should a student encounter a situation that necessitates more than 5 absences during the Field Internship, he/she must communicate that situation with the Program Director. Failure to comply with this direction will result in the student being dropped from the Program.

Every effort is made to keep each student with his or her assigned preceptor through the entire field internship portion. If a student resides outside the direct service area of the school, he/she may apply to arrange preceptorship closer to his/her home. Please see the Program Director for more details.

Additionally, a student may be granted an extension in the Field Internship portion if the Preceptor feels it is necessary to help that student complete successfully. This extension must fall into the "acceptable" completion date for the class.

If a student fails his/her field internship with their original cohort, the student will be eligible to enroll in the Paramedic Repeating Course (PR 250) or starting the Paramedic Program over from the beginning.

Licensing Requirements

Before a graduate can obtain entry-level employment as a licensed paramedic, the graduate must take and pass the National Registry Certification computerized exam and the National Registry Practical Skills exam after graduation from the program. These two additional exams cannot be completed on the same day. The computer-based National Registry exam is offered on various dates at eight (8) Pearson Vue Educational Centers located throughout the State of California. The National Registry Practical Skills exam is scheduled approximately one month after graduation at EMSTA College, or the graduate can attend any other National Registry Practical Skills exam offered at various times at colleges throughout California. After passing the National Registry computer-based exam and Practical Skills exam, the graduate must obtain a State Paramedic license. This process can take as long as

four weeks, depending on the workload of the specialist at the CA State EMSA office. Once the student receives the State Paramedic License, he/she can apply for a job as a licensed Paramedic. Following provides details for applicants when an application for licensure can be denied:

Title 22 Requirements, Section 100173 Denial/Revocation Standards:

(a) The authority shall deny/revoke a paramedic license if any of the following apply to the applicant:
  (1) Has committed any sexually related offense specified under Section 290 of the Penal Code
  (2) Has been convicted of murder, attempted murder, or murder for hire
  (3) Has been convicted of two or more felonies
  (4) Is on parole or probation for any felony

(b) The authority shall deny/revoke a paramedic license if any of the following apply to the applicant:
  (1) Has been convicted and released from incarceration for said offense during the preceding fifteen years for the crime of manslaughter or involuntary manslaughter
  (2) Has been convicted and released from incarceration for said offense during the preceding ten years for any offense punishable as a felony
  (3) Has been convicted of two misdemeanors within the preceding five years for any offense relating to the use, sale, possession, or transportation of narcotics or addictive or dangerous drugs
  (4) Has been convicted of two misdemeanors within the preceding five years for any offense relating to force, violence, threat, or intimidation
  (5) Has been convicted within the preceding five years of any theft related misdemeanor

(c) The authority may deny/revoke a paramedic license if any of the following apply to the applicant:
  (1) Has committed any act involving fraud or intentional dishonesty for personal gain within the preceding seven years
  (2) Is required to register pursuant to Section 11590 of the Health & Safety Code

(d) Subsections (a) and (b) shall not apply to convictions that have been pardoned by the governor, and shall only apply to convictions where the applicant/licensee was prosecuted as an adult. Equivalent convictions from other states shall apply to the type of offenses listed in A and B. As used in this section, "felony" or "offense punishable as a felony" refers to an offense for which the law prescribes imprisonment in the state prison as either an alternative or the sole penalty, regardless of the sentence the particular defendant received.

The NREMT uses CBT (Computer Based Testing) for their written exam. Students will be eligible to take this exam as soon as they complete the Field Internship portion of the Program. Some students may finish the Field portion of the Program sooner, as a 24-hour unit assignment will complete in two months, while a12-hour unit assignment will complete in three months, twenty-two 24-hour shifts vs. forty-four 12-hour shifts). It is the school policy to graduate the entire class together. Passing the NREMT Skills testing is required to obtain an NREMT Certification card. The school typically schedules this testing after graduation, which would eliminate the possibility of students finishing the Program ahead of others. The NREMT testing fees are not included in the course fee.

Although the State of California recognizes the National Registry Exam for EMT-Paramedic as the licensing examination, the individual counties may have restrictions on the paramedic practice within the respective county. The curriculum at EMSTA College is designed to provide education in both theory and skills consistent with the National Curriculum. We will be teaching protocols for San Diego County only.

Additional Information

The Lakeside Fire/EMSTA College Consortium is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the Commission on Accreditation of Educational Programs for the EMS Professions (COAEMSP). The Commission may be contacted at the following address:

Commission on Accreditation of Allied Health Education Programs
25400 US Highway N, Suite 158
Clearwater, FL 33763
727-210-2350
www.caahep.org

Emergency Medical Technician (EMT) Program

Non-Credit Course Number: 101
Prerequisite: None
Course Length: 202 Hours, 8 or 16 Weeks
Award: Certificate
SOC Code: 29-2042

Course Description and Objective

Didactic & Skills Lab

The Emergency Medical Technician (EMT) course is a hands-on, interactive experience. Upon successful completion of this course and the NREMT Exam the student will be Nationally Certified and can apply to become certified at the state and local level. This can lead to employment in a wide range of job opportunities in the Pre-hospital (Ambulance, Fire Dept. etc.) and hospital settings as well as other healthcare related careers.

During the course students are required to do either (2) 12 hour ride alongs with an ambulance crew transporting patients or (1) 8 hour hospital emergency room observation and 16 hours of ride-along shifts. Some companies have 8 hour, 10 hour and 12 hour shift assignments. You may participate in any of these as long as you meet the course minimum requirement of 24 hours for field experience. During these clinical times, students perform patient assessments and assist with patient care (including CPR, C-Spine Immobilization, airway management, etc.)

To successfully pass the EMT course the student must have an overall minimum cumulative score of 80%. To obtain this score the student will be evaluated in 3 specific areas.

1. The student must complete all 6 on-line module quizzes with an average of 80%. Failure to meet this criterion will result in the student being placed on academic probation. **This accounts for 10% of your cumulative score.**

2. The student will take 6 Block exams on campus (on test days outlined by your schedule) the student will arrive 1 hour before the start time of your class and pass Block exams with a minimum score of 80%. **This accounts for 60% of the student's cumulative score.**

3. The student must pass the final with a minimum score of 80%, a score less than 80% will result in failure of the program. **The final exam accounts for 30% of the student's cumulative score.**

Test Make Up Policy

The minimum score for the block exams and final written exam is 80%. Re-takes are not available for the final written exam. A score of 79% or less on the final exam will result in failure of the entire course. There are no retakes for block exams or module quizzes. If your score drops below 80% overall, you may, be placed on academic probation or dropped from the program.

Class Attendance

Students are allowed up to three (3) absences with prior approval of the primary instructor during the didactic portion of the program. Students are allowed two (2) 15-minute tardies. Absences require the student to notify the Program Coordinator by email or telephone.
A student will be dismissed from the program as a result of the fourth absence.
Students are required to remain in class until the end of the scheduled session. If the student must leave early, this can only be done after notifying the primary instructor.

The curriculum is based on NREMT, National Emergency Medical Services Education Standards, and Title 22 for the State of California. The course is 202 hours (194 hours of didactic and lab; 8 hours of AHA CPR certification), including field/clinical experience.

Re-entry

Students who have been withdrawn from a program may request re-entry into the program. The student must meet with the Program Director and provide a written statement detailing the reasons for withdrawal. A re-entry request will be considered when evidence is shown that the circumstances that caused the withdrawal have been rectified.

ADMINISTRATION AND FACULTY

Administration

Rick Foehr, Co-Owner, President, Program Director
Connie Foehr, Co-Owner, Secretary/Treasurer
Eric Stamm, Clinical Coordinator
Dave Miranda, EMT Coordinator
Jenna Barrientez, Admissions Specialist, Career Services Coordinator
Stephanie Shipley, Admissions Specialist, Marketing Specialist

Consortium Governing Committee, Lakeside Fire/EMSTA College Consortium

Don Butz, Dean, Chair
Jonathan Jordan, Vice Chair
Rick Foehr, President
Jean Moore, Secretary
Eric Stamm, Member

Medical Director

Witucki, Pete, MD
Medical School, Loyola University of Chicago
26 years working experience as an Emergency Medicine Physician

Paramedic Faculty

Rick Foehr, Paramedic
BA in Business, National University
47 years ALS education experience

Carolyn Gates, Paramedic
AAS in Paramedic Education, Camden County College
25 years ALS education experience

Kim Keener, RN
University of CA, BS
State of CA Board of Nursing, RN
17 years of ALS education experience

Eric Stamm, Paramedic
BS in Fire Administration, Columbia Southern University
23 years of ALS education experience

Larry Buquet, Paramedic
20 years of ALS education experience

Brad Hurley, Paramedic
10 years ALS education experience

Chad Arnold, Paramedic
AOS Paramedic, EMSTA College
11 years of ALS education experience

Tyler Neuenswander, Paramedic
9 years of ALS education ex

Juliana Lohmann, Paramedic
8 years of ALS education experience

EMT Faculty

Dave Miranda, Paramedic
32 years ALS education experience

Chris Winter, Paramedic
40 years ALS education experience

Whitney Lopez, Paramedic
5 years of ALS education experience

Demitrius Prado, Paramedic
16 years ALS education experience

Robert Rieben, Paramedic
7 years of ALS education experience

Andrew Shaba, Paramedic
6 years of ALS education experience

Laura McGee, EMT
4 years of BLS education experience

Megan Dougherty, Paramedic
5 years of ALS education experience

Nate Laff, Paramedic
10 years of ALS education experience

Teaching Assistants

Jason Andora, Paramedic
6 years of ALS education experience

Nick Morales, Paramedic
6 years ALS education experience

Curtis La Chusa, Paramedic
9 years of ALS education experience

Vince Meli, Paramedic
2 years of ALS education experience

Josh Miranda, Paramedic
4 years of ALS education experience

Jeff Reyes, Paramedic
2 years of ALS education experience

Jeff Riley, Paramedic
7 years of ALS education experience

Ian Wong-Welch, Paramedic
4 years of ALS education experience

	NUMBER AVAILABLE
CPR Mannequins, adult and baby	40 each
Intubation mannequins, adult	6
Intubation mannequins, pediatric	6
Airway bag	10
O2 cylinders	10
Flow meter	10
O2 masks and nasal cannulas	20 each
Suction equipment, Jr. Escort	6
Suction tubing	6
Rigid and flexible suction catheters	6
Pocket mask	8
One-way valve CPR mask	40
Bag-valve-mask, adult	20
Bag-valve-mask, pediatric	10
Demand-valve-mask resuscitator	1
Oral and nasal airways, various sizes	20
Combitube	12
Endotracheal tube	12
Traction splint, Sagar	4
Traction splint, Hare	2
Extrication device, KED	6
Backboards	8
Head immobilizers	6
Cervical collars, various sizes	15
Obstetrical mannequin	6
OB kits	6
Tourniquets	20
Various bandages and splints	20
IV tubing and solution - normal saline	12
Anti-shock garment	8
Zoll, Cardiac monitor/defibrillators	6
B/P cuffs and stethoscopes	25
AED equipment for training	6
Medications in current scope	Numerous
Scoop stretcher	4
Stryker gurney	1
Rhythm generator	6
Glucometer	2
Bite stick, plastic	10
KY jelly	1 package
Defibrillator pads	12
EKG recording paper	2 cases
Electrodes, adult	1 package

Mask, molded, surgical	10
Goggles	2 boxes
Alcohol preps	4 boxes
IV dressing, venigard	2 boxes
Needle safety glide, various sizes	Numerous
Syringe, various sizes	1 box of each
Tubex injector	6
Bag infuser	1
Cold pack	1 case
Hot pack	1 case
Irrigation solution, 500 ml normal saline	1 case
Irrigation solution, 500 ml sterile water	1 case
Sam splint	8
Transpore tape, 1"	2 boxes
IV cath, angiocath 14Ga x 2"	8
IV cath, 20 Ga., 22 Ga., 24 Ga.	2 boxes each
Trauma shears	6
B/P cuff, thigh	1
Disposable pen lights	4
Sharps biosafety container	6
Tubular stockinet (baby cap)	4
Thermometer, oral	6
Triage tags	15
Wash basin	4
Gloves, assorted sizes	2 each
Pulse oximiter	1
Pulse Ox finger probe	1
Batteries, various sizes	Numerous
Drug box	6
Mobile radio, walkie-talkies	12
Trauma bag	6
Pediatric bag	6
Pediatric immobilizer splint	2
Computers	20
Desks/tables	60
White boards	12
SIMMS mannequin	1
IV arms and leg	6 each
Skeleton on a stand	1
Heart model	0
Multi-media cart	1
Lap top	1
IO needles	6
Cardiac pacing pads	1 Box
Broslow tape	6
IV stands	4